

Urbandale, IA DCDC/RCDD Class Information

DCDC: October 5th & 6th, 2015
RCDD: October 7th, 8th and 9th, 2015

CET Networking Education would like to thank you for registering for the **Preparatory Review Class** on the above dates.

The Review Class will be held at: **Van Meter Inc**
4040 121st street
Urbandale, IA 50324
(515) 299-2648

Instruction by: **CET Networking Education (865) 932-9881**

Exam Held at: Pearson Vue (Pre-registration is required through BICSI) www.pearsonvue.com

The doors will open at 7:00am and class will begin promptly at 7:30am all three days. First break is at approximately 10am (15-minutes), Lunch is approximately 12:00 noon (60-minutes) and a final break in the afternoon at approximately 3pm. The day will end at about 7:30pm.

Reminders prior to the class:

1) **You must register to take the exam.** If you will be taking the exam after the class, you should already have your approval from BICSI and have made an appointment with Pearson-Vue. They do not take walk-ins. If you still need to apply to BICSI, send the application (online) and letters of reference (required for approval), and the required fees no later than 30-days prior to the exam date of your choice! Not registering for an exam, does not mean you cannot sit in the class!

2) **You must purchase, or have access to, the current BICSI manual (and bring to class!)**

3) **You must come prepared!** CET cannot stress enough, the importance of being prepared for this review class! It is your responsibility to complete the workbooks you received with your pre-study materials! You can put off the exam to a later date should this be necessary, but attendance in the class is still required... even if the workbooks are not completed this should not deter you from attending class!

4) **CET requires payment prior to the beginning of class**, unless alternate arrangements have been made. (If you have already complied with the above, please disregard). Should it become necessary, please refer to our website (www.cetweb.com) for any transfer or cancellation policies and/or information.

Call us with any questions! (865) 932-9881... or email us at csm@cetweb.com

Attention:

CET does NOT negotiate sleeping room rates. We do however; research some hotels in the general vicinity of the class. The hotel information below will give the name, address and phone number for the hotels for your convenience.

HOTEL

Days Inn West Des Moines
1258 8th Street
West Des Moines, IA 50265
(515) 223-1212

American Inn & Suites
5626 Douglas Avenue
Des Moines, IA 50310
(515) 278-1601

Holiday Inn Express
1140 24th Street
Des Moines, IA 50311
(515) 255-4000

HOTEL

Extended Stay America – Des Moines
2701 Westown Parkway
West Des Moines, IA 50266
(515) 327-9100

Valley West Inn
3535 Westown Parkway
West Des Moines, IA 50266
(515) 225-2524

Econo Lodge Inn & Suites
4755 Merle Hay Road
Des Moines, IA 50322
(515) 278-8858